

AAL77

Date: 9/14/2001 1:00 PM

Sender: (b)(2)High

To:

cc:

Priority:

Subject: Record retention 9/11/2001

All Facilities:

Retain and secure **until further notice** ALL Administrative/Operational data and records for the following time period:

110000 UTC to 120400 UTC e.g. September 10, 2001 2000 - 2400 local
September 11, 2001 0000 - 2400 local

This is for all Facilities, e.g. Centers, Terminals, AFSS's, FSDPS's, and FCT's.
Hub Managers, please notify appropriate FCT's.

If a question arises whether or not you should retain the data, RETAIN IT.
Any questions, pls call AEA-505.

Regards,

Ron